



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211012 (U.P.) INDIA

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Ref. No. : IIIT-A/ENQ/DR(S&P)/100/ 2016

Date : 30th June 2016

TENDER NOTICE

Sealed quotations are invited under Two Bid Systems (Technical & Financial) for **Repairing of damaged asbestos sheet & Gypson Board** at Indian Institute of Information Technology, Allahabad. The detailed specifications and terms & conditions are given in **Annexure I, II & III**. You are requested to submit the quotation by courier/speed post with complete details of specifications, terms & conditions etc.

The "Technical and Commercial Bids" in two separate sealed envelopes placed in a single envelope with name of the tender, ref. number and closing date subscribed on the top of the envelope addressed to the Deputy Registrar (S&P), IIIT-Allahabad upto **27/07/2016 at 12:00 Noon**. Quotations duly sealed may also be dropped in the tender box placed in the office of the Deputy Registrar (S&P), IIIT-Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately, F.O.R. destination at IIIT-A, Jhalwa, Allahabad.

The document may be obtained on payment of ₹500/- (Five Hundred Only) as tender processing fee from the counter at Jhalwa Campus, Allahabad. It can also be downloaded from the Institute web site www.iiita.ac.in and be submitted along with ₹500/- of tender processing fee in form of DD.

The technical bid received in prescribed proforma will be opened in the presence of the tenderers, or authorized representatives interested to be present, on **27.07.2016 at 04:00 P.M.** The Financial bids of technically qualified tenderers will only be opened after technical evaluation by the Technical Committee. Basic rate, taxes and freight charges etc. must be quoted separately,

(Dr. Seema Shah)
Deputy Registrar (S&P)

Copy to:

- Hon'ble Director for kind information.

Annexure-I

Technical Bid

(On letter head of the Firm & in a separately sealed envelope)

PROFORMA FOR APPLICATION

1. Name of the firm :-
2. Address of the firm :-.....
.....
3. Phone Number (With Code):-
4. Proprietor's name: -
5. Email Id.....
6. Address of Proprietor: -
7. Proprietor's Phone No. :-
8. Details of the firm:-
 - (a) Date from which the firm is operating: -
 - (b) Turnover of the firm during: - FY 2012-13 (₹).....
FY 2013-14 (₹).....
FY 2014-15 (₹).....
 - (c) PAN No. :-
 - (d) TIN No. :-

(Please attach documentary evidence)

9. **Tender Processing Fee:** An amount of Rs. 500/- (Five Hundred Only) of tender (non refundable) is to be paid cash or DD payable in favour of **Indian Institute of Information Technology Allahabad** payable at **Allahabad**.
9. **E.M.D. :** The tenders should be accompanied in a form of a **Demand Draft/FDR** in favour of **Indian Institute of Information Technology Allahabad** payable at **Allahabad** (Any bid without EMD will not be considered). EMD should be enclosed with the Technical Bid document in a separate envelop. The EMD will be returned to the unsuccessful bidders within 15 days and to the successful bidders after submission of full Security Deposit in the shape of FDR or Bank Guarantee. EMD may be adjusted against security deposit if desired.

Amount of EMD as below:

Sl. No	Description	EMD Amount	DD No./FDR Date
1.	Repairing of damaged asbestos sheet & Gypson Board	7,000/-	



Annexure-II

Terms and Conditions:

1. F.O.R. destination at Indian Institute of Information Technology, Allahabad
2. Preference will be given to Govt. approved contractors registered with at least "D" or above class contractor.
3. Quoted rate should be valid at least for 45 days from the opening date.
4. Turnover of the firm should be 10 lakh for the last two year.
5. The mention quantity is approx quantity; it may decrease/increase upto 20%.
6. The quality and specification be adhered to strictly. If not found according to specification, supply will not be accepted. The item which is not included in BOQ, the same will be carried out according to DSR-2014 as per site requirement to the complete work.
7. Bidder must sign in each and every page of the enclosed tender documents.
8. The vendors are required to furnish copies of minimum 02 work orders amounting to Rs.3 Lakh per annum or more last two year.
9. Enquiry/tender must be quoted in prescribe format on the company/firm letter head.
10. It is most essential that it should be mentioned clearly that the price basis, payment terms, works schedule taxes and duties, validity, transportation charges.
11. Trade/Sales tax/VAT or any other tax or other charges on the material, which has not been mentioned while quoting their rates shall not be paid by the Institute under any circumstances. The firm has to bear all taxes.
12. Upon verification/evaluation/assessment, if in case any information furnished by the Bidder is found to be false/incorrect, their bid shall be summarily rejected and no correspondence on the same shall be entertained. It is the responsibility of bidder to verify the authenticity of any third party document being submitted as part of the eligibility requirements. EMD will be forfeited if any forged or false document is submitted.
13. Payment will be made within one month after completion of work and satisfactory report from engineer/indenter.
14. May feel free to contact on E-mail **info.purchase@iiita.ac.in**, Ph. No. : **0532-2922051**.
15. In view of wide publicity the details are also available on our web site (**www.iiita.ac.in**), may be seen.
16. Kindly quote your Income Tax PAN No./TIN No., Service Tax Registration No. etc. mandatory on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
17. The lowest rate will not be the basis of claim to get the order.
18. Repairing work should be completed within 30 days from the receipt of the purchase order after given a clearance of site. If the work delayed beyond the stipulated time of completion of supply, penalty of 1% per weeks and maximum upto 10% of the total cost may be imposed at the discretion of competent authority.
19. Conditional tenders will not be considered in any case. They will be summarily rejected.
20. All disputes are subject to jurisdiction of Courts at Allahabad.
21. Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.

(Dr. Seema Shah)
Deputy Registrar (S&P)

Annexure-III**Financial Bid****Repairing of damaged asbestos sheet & Gypson Board****(To be quoted on the company letter head with the below prescribed proforma only)****(Sealed separate envelop)**

Sl. No.	Item Description	Unit	Qty.	Unit Rate	Amount (Rs.)
1.	Removing of existing damaged asbestos sheets of pre-fabricated structure constructed on second floore & shifting the scraps from works location by manual/trolley/tractor Including loading & unloading, labour etc. up to 1 KM.	Nos.	79.00		
2.	Providing high impact Polypropylene reinforced cement 6 mm thick corrugated sheets (as per IS: 14871) roofing up to any pitch and fixing with polymer coated J, or L hooks, bolts and nuts 8 mm dia. G.I. plain and bitumen washers or with self drilling fastener and EPDM washers etc. complete (excluding the cost of purlins, rafters and trusses), including cutting sheets to size and shape wherever required. 12.8	SqM	280.00		
3.	Providing Fixing of 12mm Gypsum Board (Based on market analysis as per enclosed Quotation)	SqM	550.00		
4.	Providing and applying plaster of paris putty of 2 mm thickness over plastered surface to prepare the surface even and smooth complete. DSR-2014 , No. 13.26	SqM	550.00		
5.	Distempering with 1st quality acrylic distemper (ready mixed) of approved manufacturer, of required shade and colour complete, as per manufacturer's specification. Two or more coats on new work. DSR-2014 , No. 13.42.1	SqM	550.00		

Note: Financial Bid must be given in this format only on vendors letter head.**Signature of the tenderer with seal**